Proper Use of GBL and Emory Libraries’ Databases
Emory database licensing agreements allow student usage for coursework, PhD dissertation research, career preparation and personal enrichment.

Complying with Emory’s Honor Code & Code of Conduct
According to Emory’s Honor Code you must always attribute accurately and completely all data and excerpts or direct references you include in course research, articles, etc.
According to Emory’s Code of Conduct, you can never share your Emory username/id and password with anyone attending Emory or outside of Emory or log anyone into any Emory electronic resources.

Use of Scripts is Strictly Forbidden
Current Emory Libraries’ database licensing agreements strictly forbid using any type of scripts to generate searches and mine content; examples of these databases would be Nexis (LexisNexis) and Factiva. Vendors are very diligent about watching for activity which indicates scripts are being used and they will not hesitate to turn off all access to their database without prior notification.
This is not a question of the intent or purpose for the research; running searches for academic research is not the issue. The noncompliance issue is the method by which you are searching the database’s content, e.g. using a script.

Harvesting Data Legally
If you need to harvest data for your research, contact Ron Harris in order to explore alternative options.
While Emory licenses do allow for manual searches, most have a record limit, and if you exceed it, the vendor will also turn off access. If your need is a large amount of data, speak with Susan Klopper, Director of the Goizueta Business Library, in advance of running your searches so she can let the vendor know.

Conducting Research at Emory

Subscription Research Databases
Science Direct  |  JSTOR  |  ISI Web of Science  |  Wiley  |  Journals@Ovid  |  EconLit  |  Business Source Complete  |  ABI/INFORM  |  Dissertations and Theses Full-Text  |  Databases@Emory (additional Emory Libraries’ databases, e.g. PsychARTICLES, etc.)

Free Web Resources
SSRN: Social Science Research Network includes working papers, forthcoming papers, and abstracts. Google Scholar: Learn how to maximize the power of this tool but be aware of its limitations, too.  Google Scholar cheat sheet  |  Advanced Google cheat sheet.  
OpenEmory: An open access repository of scholarly articles by members of the Emory faculty.

Curated Statistical Datasets
Data Freeway Resources: ECDS statistical data sources. Locating Psychological and Educational Measurement Instruments

Research Methodology
Sage Research Methods Online: Access to SAGE’s renowned book, journal and reference publications covering the wide range of quantitative, qualitative and mixed methodologies being used in social science research today.
Catalogs
DiscoverE: Emory Libraries’ catalog; login using Emory NetID and Password to save your searches and take advantage of other advanced functionality.
WorldCat: Access to collections in other local, regional national and international libraries.

Locating Article Citations and Electronic Journals
Locate an article for which you have a citation or confirm full-text electronic access. Use ejournals@emory with these tips for searching.

Setting Up eJournal Alerts
Register for academic journal databases to set up ejournal and saved search alerts. Tips on setting up your alerts.

InterLibrary Loan
Use ILL to request articles, books, book chapters, and dissertations that are not available as part of Emory’s collections.

Emory Research Centers

Emory Center for Digital Scholarship (ECDS)
ECDS works with Emory faculty and students to provide expertise, consultation, and technical assistance in the creation of digital projects; expertise includes statistical analysis, GIS and mapping, data visualization, text analysis and electronic text encoding, digital publishing, and hybrid and online pedagogy. Its statistical Data Services supports the use of quantitative data for research and teaching; data sources reflect the non-disciplinary nature of data, assisting departments and schools across Emory. Contact: Rob O’Reilly. Located on the 3rd floor of the Woodruff Library.

Center for Faculty Development & Research (CFDE)
CFDE supports faculty in the areas of teaching, research, and professional development, including writing groups, teaching consultations, and more. Sign up for the listserv to learn about forthcoming programs and events. Located in the Woodruff Library, Suite 216.

Managing Bibliographic Citations
Use Endnote and Zotero, database programs for managing bibliographic citations and bibliographies for your research and writing, including digitally connecting to academic journal databases and library catalogs. Endnote Detailed Guide and Cheat Sheet; Zotero Detailed Guide and Cheat Sheet. Upcoming Endnote and Zotero classes are listed here.

APA Citation Style Guides

Writing and Submitting Your Dissertation
The Laney Graduate School has a breath of information on preparing to complete your degree and submitting your Electronic Thesis or Dissertation (ETD). The Emory Electronic Theses and Dissertations (ETD) Repository is a joint initiative launched by the Emory University Libraries, the Laney Graduate School, and Emory College. For additional information: Submitting your Dissertation and Submission process FAQs.
Consulting with Your Business Librarian

Your 5 Business Librarians are invested in helping you with your studies and dissertation research. Reach out to your area liaison or send an email to gbsasalibrarian@emory.edu to schedule a one-on-one consultation or email support.

Accounting  Susan Klopper
Finance      Susan Klopper
ISOM         Lee Pasackow
Marketing    Ann Cullen
O&M          Saira Raza

Library Quiet Spaces
The Woodruff Library Building has several areas where you can go for quiet study space. The Matheson Reading Room is the ultimate quiet space; it is a very large, open area full of large wooden tables with plenty of outlets for devices and chargers. It is located on Level 3, across the bridge. Additional quiet study spaces.

Library Hours
Check out the regularly updated schedule of the Woodruff Library Building and the Goizueta Business Library hours.